

Middlesex Library Board
October 20, 2025

Present:

Gordy Stringer- President
Beth Garlock- Library Director
Chris Mays- Treasurer
Joylette Aaron- Secretary
John O'Shaughnessey
Regina Smith- Assistant Library Director
Bonnie Olswold- absent

Old Business-

Motion to approval last month's minutes- accepted unanimously

Lease- currently written as month to month- would like to change it to yearly. Chris spoke with Dave about this change, Dave agreed

Renter's insurance- has a clause saying we need renter's insurance, Chris also spoke to Dave about this, we are covered under the town. Dave will be contacting Jeff Graf, town lawyer, to get it resolved

The new lease, with amendments, will be sent to our attorney, Chris Pratt
Concerns about maintenance seems to be a misinterpretation. Town will be covering any maintenance issues

Gordy will be checking with Dave about amendments made to the lease

Computers- they are in, STLS is imaging them, no time line

-A technician will be sent to install the new computers, Beth has requested that she and Chris be present to get a better understanding of the system.

-Chris proposes that Beth come in in the morning when the technician comes to install and work her regular number of hours. Regina can cover the regular library hours. Proposal accepted

-Paying STLS- A resolution needs to be written as we are moving money outside of budgeted items. Chris will contact Jeff Graf to ask for a written resolution to move money from our checking account to line item 741.31 technology

-Beth attempted to purchase a new computer chair for patrons as the current one sinks when patrons sit in it. not go through due to card issues. A chair will be purchased when credit card is issued

Treasurer's Report

-Problems have arisen with the Amazon card being declined, the previous debit card has been deactivated and a new card has been issued. The new card has not been activated

-Chris suggests getting a credit card through LNB or an Amazon card issued to the library for future purchases.

Board has decided to go with an LNB credit card. Chris will contact Christine at the bank to start the process

-Line of credit of no more than \$1,000

-Autopay will be tied to checking account to pay total balance of credit card every month.

Beth will contact Denise to find out if board members still have to sign for payroll

Bank statement- Denise transferred \$8,000 from money market to checking account due to low funds in checking account

New Business-

-Gordy suggested having outdoor lighting installed instead of security cameras. He will speak with Dave

-Beth has held off on getting a waiver for activities while we finalize a lease

-Beth would like to do a movie night once a month. Amazon has a projector that can be purchased to show movies. Beth will purchase a projector once the card situation is resolved

-Game night is also in the works

-Beth will purchase a new computer chair for patrons, as the current one sinks when patrons sit down.

-Beth has been contacted about hosting a homeschool group. It has been tentatively approved awaiting further information as to what the group plans to do in the library

-Members are contacting people about joining the board

Next Meeting Monday, November 18 at 4:00pm

Meeting adjourned 5:08