

Middlesex Library Board
January 23, 2025

Present:

Dawn Kane

Win Harper

Beth Garlock

Bonnie Oswalt

Joylette Aaron

John O'Shaughnessey

-Budget for 2026

-Proposed 3% cost of living increase for Library Director, \$20,459.92 per year.

Unanimous approval,

-Increase part-time salary to \$15.50 per hour. \$8,060 per year at 10hr/wk

-Dawn will clarify budget with Denise prior to approval

-Add to the budget- reimbursement to the town for electricity, water, internet

-Propose a \$200/month payment to the town- approved

-2 line items per Denise \$30 for books and \$60 for technology- approved

-Town of Middlesex has been paying Beth's salary, as a passthrough

-The Board will become their own entity, using Community Bank as the designated bank and will begin paying the directors salary through the board account

-2 board members will be signators on the account

Gordy Stringer approved as a new board member

Dawn and Brian talked about how well the board and Beth are working and that we are on the right track

When automation is complete we will begin looking at program money and what the best way to spend the money we have

-Dates for future board meetings

Will have a meeting February 20th to finalize budget
2025- 20, April 10, July 10, October 9. Meetings will be held at 4:00
-Brian will be invited to the February meeting

-Beth has a meeting on February 13, 2025 in Painted Post.
-In the future if Beth drives to meetings or seminars in the capacity of her job she will be reimbursed for mileage.

-Any questions for Brian regarding our job as a library board please submit them to Dawn. She will send them to Brian to be answered at the next meeting.
-Questions: can we meet quarterly? Can we create sub-committees?

-Books were brought into the library and put on shelves without Beth's knowledge
-Beth will post on the website that we are not accepting any donated books until the purging is complete
-Thomas the Bookman will be coming on Friday January 24th to take many of the purged books
-Beth continues to purchase approximately 11 books a month
-Books have also disappeared, we will continue to look into a security system

-Beth will continue to document patron numbers
-Beth will begin to document her times to determine if, in the future, the director position needs to have an increase in paid hours

-Purging

All books that do not have the hyphenated number have been boxed up
Some of the books will be out by the story hour chair to use as storytime books
Damaged books have been discarded

-By February 20 goal is the purged books on the shelves are discarded and the boxes of children's books will be sorted through, those books will be purged or returned to shelves

-Beth has corresponded with a children's programming specialist, she will be coming to give Beth some advice on how to increase programming

-Beth will ask Diane Hovey if she is able to come to the February meeting to discuss if she is willing to take on the part time position for at least a year. Board would like a proposal from Diane about what she would be willing to commit to, days, hours, etc.

Future

-EIN

-Two people willing to sign checks

Meeting closed 5:17